

**INVITATION FOR CONSULTANT SERVICES**  
**For**  
**Colorado Department of Transportation Region 5**

**Non Project Specific Construction Management, Inspection, and Material Testing**  
**Public Notice for Professional Consultants**

The Colorado Department of Transportation (CDOT) intends to hire two (2) Professional Consultants for this Project. The selected Consultants will contract to provide NPS Construction Management, Inspection, and Material Testing services in CDOT Region 5.

The contract work will be done on an "as needed basis". The term "as needed" means neither CDOT nor the consultants have an obligation under the contract unless and until a task order is issued. A contract resulting from the Invitation for Consultant Services is considered a "pricing agreement". The term of the contracts shall be for two years, with an option at CDOT's sole discretion, to extend the contract for an additional year to complete task work initiated during the initial term. Each contract amount shall not exceed \$1,500,000.00. CDOT intends to execute contracts with the two (2) highest ranked consultants from the selection process. CDOT may elect to use this contract for projects in other CDOT regions with consultant and Region 5 approval, as necessary.

**DESCRIPTION:** The consultant shall furnish all personnel, vehicles, materials, cellular phones, sufficient laptop computers, printers, required project software such as Asphalt '03, Concrete '03, SiteManager, and any and all equipment and tools required to perform sampling, testing and documentation in accordance with the CDOT Materials Manual and the attached draft scope of work, which may be used for the consultant statement of interest package.

The consultant shall sample, test, and inspect those specified materials utilized in construction. Test results and inspection observations shall be documented and approved by the CDOT Project Engineer in accordance with the references cited in the project standards contained in the Scope of Work.

The consultant, CDOT Project Engineer, Resident Engineer and Residency Head Tester shall follow the requirements of CP-16 to meet, coordinate and schedule the required work. The consultant shall complete all work in accordance with their approved schedule. The consultant materials testing evaluation form shall be completed by the CDOT project engineer and head tester, and distributed as described in CP-16. The CDOT Project Engineer shall forward a copy of the completed Pre-Testing Meeting Agenda for Consultant Materials Testing to the Region Materials Engineer.

Materials testing could involve a wide range of projects consisting of, but not limited to, the resurfacing, reconstruction, maintenance and new construction projects. CDOT will provide a field laboratory for the construction projects and the required traffic control for the construction projects. When the consultant is required to use his own facility, he shall follow the Laboratory Qualification Program requirements contained in the applicable CP-10.

Firms submitting Statements of Interest/Work Plans must identify and provide a commitment of the availability of key staff members for the work. **In addition, the prime consultant (or a member of its team) will need to demonstrate workload capacity in the following disciplines: MT-Materials Testing and MC-Engineering Management (Construction).**

**SPECIAL PROJECT REQUIREMENTS:** All work performed shall be under the direction of, and shall be reviewed by a Professional Engineer registered in the State of Colorado, or as appropriate, by a Licensed Professional Land Surveyor, registered in the State of Colorado, or as appropriate, any combination of the foregoing. The construction inspector(s) must possess a current and valid Colorado Driver's license and be certified in the areas of inspection to be performed by the CDOT Construction Inspector Qualification Program. The Laboratory Materials Tester(s) must have a working knowledge, a minimum of 320 hours relevant experience, and possess and maintain current relevant certifications in the following programs for the duration of the task order: *CAPA (LABCAT) asphalt technician* Certification in Levels A and B; *WAQTC Embankment & Base Testing Technician* Certification; and Tester(s) must possess a current and valid Colorado Driver's License.

**INTERESTED CONSULTANTS:**

The prime firm of each team must be on CDOT's list of prequalified consultants by Thursday January 12, 2012. Prequalification must be done annually. Consultants who are not prequalified, or who have questions regarding their prequalification, should immediately contact Bernie Rasmussen, Engineering Contracts Office at telephone (303) 757-9400.

Submit five (5) copies of the Statement of Interest/Work Plan no later than 12:00 noon local time Thursday, January 19, 2012 to:

Steve Giampaolo  
Contracting Officer  
Colorado Department of Transportation  
4201 E. Arkansas Ave., 4<sup>th</sup> Floor - Central  
Denver, CO 80222

The Scope of Work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website ([www.dot.state.co.us/BusinessCenter/Consultants](http://www.dot.state.co.us/BusinessCenter/Consultants)). Previous editions of the instructions should not be used.

**STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.**

**Questions of a technical nature regarding this project may be directed to:**

<b>Name:</b>	<b>Ed Archuleta</b>
<b>Organization:</b>	<b>CDOT Region 5</b>
<b>Telephone:</b>	<b>(970) 385-1440</b>

**CDOT will NOT be holding interviews for this Consultant selection.** As a result, all firms will be submitting a Statement of Interest and Work Plan. The following criteria are the basis for final selection: Workload Factor; Project Team; Firm Capabilities; Past Performance on Similar Projects/Similar

Teams; Work Location; Capacity; UDBE Participation; ESB Participation; and Work Plan, which includes Project Goal(s), Project Control, Project Concept, Project and Critical Issues.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is:

**15% (Fifteen Percent)**

The type of compensation on this contract is anticipated to be Specific Rate of Pay, subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.